



# Welcome to Career Masterclass!

We're excited to have you as one of our speakers and content creators on our platform.

Your recording will be on Friday 28 May 2021, 12:00PM at  
70 Gracechurch Street, London, EC3V 0HR.

## What to Expect on the day:

When you arrive at your location our team will take you through the below process.

## What You Need To Bring:

The dress code is a professional, smart casual look.

## Office Space & Wifi

You will get access to an office to use for taking calls or work from in between preparation, filming and possibly breaks.

There is also access to a guest wifi connection.

### Photography

There will be a photographer available on-site and you'll have your headshots taken before or after your recording.

### Change of Clothes

If you are recording more than one masterclass, we welcome you to bring a change of clothes.

### Transportation & Parking

There is no designated parking at the filming location. If you're driving, you can consider making use of one of the nearest NCPs, London Vintry Thames Exchange.

The location is a 3-minute walk from Monument Station and a 6-minute walk from Bank and Cannon Street Stations.

### Recording

Our team of videographers will guide you through the filming process.

### Refreshments

We recommend you carry a bottle of water or two to ensure you stay hydrated.

## Estimated Schedule

We expect that you will be required on location for a maximum of 4.0 hours

12:00 Arrival & Prep 12:15 Masterclass Filming  
13:00 Photography 16:00 End of session

If you have any questions or concerns about creating and filming your content, get in touch with our support team [support@careermasterclass.com](mailto:support@careermasterclass.com) or Patrick +447572736090 | Ayo +447886927993

Your filming location is in London at: 70 Gracechurch Street, London, EC3V 0HR

Nearest Parking Station: NCP, London Vintry Thames Exchange